

CS-22-206

**WORK AUTHORIZATION # CM2786-WA20
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS**

Consultant:	Florida Governmental Utility Authority (FGUA)
Contract Number:	CM2786-WA20
Contact Name:	Steve Spratt
Contact Number:	407-629-6900
Email:	sspratt@govmserv.com

CURRENT WORK AUTHORIZATION			
Project Short Title: FY22 Inflow and Infiltration Reduction Project			
		CONTRACT OVERVIEW	
Date Submitted	12/20/22	Total of Previous Authorizations	\$2,083,481
Amount	\$58,050.40	This Work Authorization	\$58,050.40
Scheduled Completion	6 Months after NTP	Current Contract Total	\$2,141,531.40

This Work Authorization is to the AGREEMENT between Nassau County and the Consultant known as the Interlocal Agreement between Nassau County and Florida Governmental Utility Authority for Water and Wastewater Utility Capital Project and related Grant/Loan Administration and Special Assessment Services, dated December 12, 2019. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

The Consultant shall assist the County in carrying out all Capital Project Administration and Inspection services during the construction phase of the FY22 Inflow and Infiltration Project. Specifically, services provided shall be as detailed in the related Work Authorization to Government Services Group, Inc.

ARTICLE 2. Time Schedule

The Consultant shall begin upon execution of this Work Authorization and shall complete within 6 months of the Notice to Proceed being issued to the Contractor.

ARTICLE 3. Budget

The Consultant will perform the Engineering, Capital Project Administration scope of services outlined herein for a lump sum amounts of \$30,745.71 and the Inspection scope of services for a not-to-exceed amount of \$27,304.69. A copy of the related Work Authorization to Government Services Group, Inc. is attached hereto for reference.

Article 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. Additional terms or agreement provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services are attached.

AGREED TO BY:

BY: Steve Spratt
Print Name: Steve Spratt
Title: Senior Vice President
Date: 5/4/2023

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Department Head/Managing Agent: Chris Lacambra 5/4/2023
Department Head/Managing Agent (Date)

Contract Management: Lanaee Gilmore 5/4/2023
Lanaee Gilmore (Date)

AP
Office of Management & Budget: Chris Lacambra 5/4/2023
Chris Lacambra (Date)


5/4/2023
County Manager: Taco E. Pope 5/4/2023
Taco E. Pope (Date)

Ex-Officio Clerk: *See below
John Crawford (Date)

aj
5/4/2023
County Attorney: Denise C. May 5/4/2023
Denise May (Date)

APPROVED by the BOARD OF COUNTY COMMISSIONERS or their Designee, this 8th day of May, 2023.

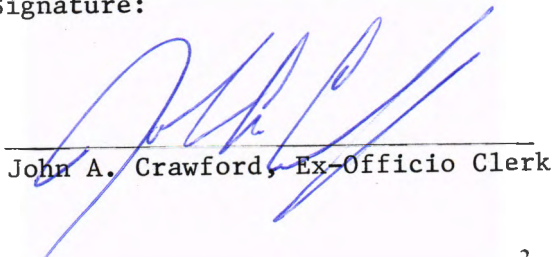
BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



Klynt Farmer
Chairman

ACCOUNT NO.: 71500536-563551 WW4

ATTESTATION: Only to Authenticity as to Chairman's
Signature:


John A. Crawford, Ex-Officio Clerk

Florida Governmental Utility Authority

Board Agenda Item

Thursday, December 15, 2022

Item

CA 10 Approval of Work Authorization GSG 23-28 with Government Services Group, Inc. for Capital Project Administration and General Inspection Services related to the FY22 Inflow and Infiltration Reduction Project, located in the Nassau Amelia Utility (NAU) System, Nassau County

Summary

Provided for your review and consideration is Work Authorization GSG 23-28 with Government Services Group, Inc. for Capital Project Administration and Inspection Services related to the FY22 Inflow and Infiltration Project, located in the Nassau Amelia Utility (NAU) System, Nassau County. As the Board may recall, an Interlocal Agreement between Nassau County and the Florida Governmental Utility (FGUA) was approved in December 2019 which provides for the FGUA to assist the County with capital improvement project administration, inspection, grant/loan administration and special assessment services on a mutually agreed, upon project-by-project basis.

The Nassau Board of County Commissioners is anticipated to award the Construction Agreement for the project at the regularly scheduled Board of County Commissioners meeting on December 28, 2022 in the lump sum of \$546,093.85. Work Authorization CM2786-WA23 to the FGUA, providing assistance to the County in carrying out capital project administration and construction inspection services required during the construction of the Project, has also been routed to the County for approval. A copy of that Work Authorization is attached for reference and includes \$58,050.40 for the FGUA to complete these services. Of this amount, \$30,745.71 (lump sum) and \$27,304.69 (not-to-exceed) are allocated to GSG for Capital Project Administration and General Construction Inspection services, respectively.

Under Work Authorization No. GSG 23-28, GSG will perform an estimated 235.15 hours of general construction inspection services, including the observation and documentation of the construction project. GSG will provide the information collected and recorded during the inspections to the Engineer of Record, Half Associates, Inc. The Engineer of Record will certify and provide record drawings to place this project into service as may be required by the Florida Department of Environmental Protection (FDEP) and/or Department of Health rules and regulations. The fee for inspection services is a not-to-exceed amount of \$26,812.69, based upon the estimated weekly average of hours needed for inspection of this project.

Additionally, GSG will provide Capital Project Administration services for the construction phase of the project as identified in Section 2.10 of the Amended and Restated Management Services Agreement. Fees related to the Capital Project Administration Services for this project are funded by Nassau County on a project-by-project basis as indicated above and have not been included in GSG's annual base Capital Program Administration fees. The fee for the Capital Project Administration (construction phase) of this project is a lump sum of \$30,745.71 and shall be reimbursed in six (6) equal payments of \$5,124.285 throughout the scheduled construction duration for the project, commencing with the first payment upon issuance of the Notice to Proceed to the Contractor.

All fees related to Work Authorization No. GSG 23-28 will be fully funded by Nassau County via the Nassau County Work Authorization to the FGUA referenced above. The project is scheduled to be complete within 6 months from the commencement date established in the Contractor's Notice to Proceed.

Recommendation

Staff recommends approval of Work Authorization No. GSG 23-28 with Government Services Group, Inc. for Capital Project Administration and General Inspection Services related to the FY22 Inflow and Infiltration Project, located in the Nassau Amelia Utility (NAU) System, in the not-to-exceed amount of \$26,812.69 and the lump sum amount of \$30,745.71 for General Inspection and Capital Project Administration services, respectively on behalf of Nassau County and conditioned upon approval of the related Work Authorization from Nassau County.

Budget Impact

None. This work will be fully reimbursed by Nassau County and does not require FGUA funding.

Board Action

Moved by:

Seconded by:

Action Taken:

WORK AUTHORIZATION NO. GSG 23-28

To

Management Services Agreement Between the

Florida Governmental Utility Authority ("FGUA"),
a legal entity and public body created by interlocal agreement pursuant to
Section 163.01(7), Florida Statutes

and

Government Services Group, Inc. ("GSG")
for the Nassau County NAU FY22 Inflow and Infiltration Project

A. SUMMARY OF SERVICES TO BE RENDERED

Under this Work Authorization, Government Services Group, Inc. (GSG) will perform general construction inspection and construction phase capital project administration services for the Nassau County NAU Fiscal Year 2022 (FY22) Inflow and Infiltration (I&I) Project on behalf of Nassau County pursuant to the December 12, 2019 Interlocal Agreement and related Work Authorization CM2786-WAXX approved by the County.

The design and bidding phases of the project have been completed, with construction anticipated to commence January 2023. The project includes construction of a lining and spot repairs of several communities within the Amelia Island Plantation Community.

The project is scheduled to be complete within six (6) months from the commencement date established on the Contractor's Notice to Proceed. GSG will provide the information collected and recorded during inspections to the Engineer of Record, Halff Associates, Inc. The Engineer of Record will certify and provide record drawings to place this project into service as may be required by the Florida Department of Environmental Protection (FDEP) and/or Department of Health rules and regulations.

An estimated 235.15 hours of general inspection services to be provided by GSG shall include, but not be limited to, preconstruction planning and meetings, work site documentation, verification of materials used and stored on site, verification of materials installed and verification that the equipment installed is in accordance with the approved plans, performance testing and project close out documentation. This effort for inspection services is based on an estimate of the average weekly hours associated with the inspection of the project.

Capital project administration services provided for the project shall be as identified in Section 2.10 of the Amended and Restated Management Services Agreement. The lump sum fee for the construction phase capital project administration services identified below excludes any efforts related to additional work.

B. PROJECT COST

Project No: FUNDED BY NASSAU COUNTY

Inspection Services:

	Billed at	Number of hours	Cost extended
Senior Manager	\$246.00	2	\$492.00
Regional/Area Manager	\$0.00	0	\$0
Sr. Inspector	\$115.00	233.15	\$26,812.69
TOTAL HOURS		235.15	
Total Cost			\$27,304.69

TOTAL Not-to-Exceed \$27,304.69

Capital Project Administration Services:

TOTAL Lump Sum \$30,745.71

Payments for the capital project administration will be made to GSG in six (6) equal installments of \$5,124.29, with the first payment made upon issuance of the Notice to Proceed to the Contractor for the project. The fee equates to 5% of the total project costs related to the construction phase, including: actual construction costs (Insituform Bid) and inspection fees (identified above). A summary of these costs are as follows:

<u>Construction Costs:</u>	
Insituform Technologies, LLC	\$546,093.85
<u>Inspection Fees:</u>	
Work Authorization No. GSG 23-xx	\$27,304.69 (see above)
<u>Capital Project Administration Fee:</u>	
Work Authorization No. GSG 23-xx	\$30,745.71
<u>Engineering Services (HA 22-02)*</u>	<u>\$10,770.00</u>
*Previously approved in HA 22-02	
Total Project Costs (Construction Phase)	<u>\$614,914.25</u>

Payment is contingent on timing and receipt of funding from Nassau County.

C. PROJECT SCHEDULE

Complete within six (6) months of Notice to Proceed. Issuance of Notice to Proceed by FGUA is contingent upon receipt of fully executed Work Authorization CM2786-WA20 from Nassau County.

D. NOTICE/PROJECT MANAGER OF CONSULTANT

DocuSigned by:
Steve Spratt
10D5827764564D8

Stephen M. Spratt, Senior Vice President
Government Services Group, Inc.
1500 Mahan Drive, Suite 250
Tallahassee, FL 32308

DocuSigned by:
Pam Keyes
074300D8C15D4D3

Chair / Vice Chair
Florida Governmental Utility Authority
280 Wekiva Springs Rd., Suite 2070
Longwood, FL 32779

Certification that Sufficient Funds are Available:

DocuSigned by:
Mickey Joseph
55C9188A06831D7

Mickey W. Joseph, CPA
Chief Financial Officer

DocuSigned by:
Howard E. Adams
18EF0CB49354453

Eugene Adams, Esq.
General Counsel

Dated this ____ day of _____, 2022

